# HOW TO EXPORT A PDF FROM INDESIGN CS3, CS4 & CS5 Attachment A

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Preset Name:	JPA Export							
Standard:	None Compatibility: Acrobat 5 (PDF 1.4)							
General	General							
Compression Marks and Bleeds Output Advanced Summary	Description: [Based on '[High Quality Print]'] Use these settings to create Adobe PDF documents for quality printing on desktop printers and proofers. Created PDF documents can be opened with Acrobat and Adobe Reader 5.0 and later.							
	Pages All Range: Spreads Options							
	Embed Page Thumbnails     View PDF after Exporting     Optimize for Fast Web View     Create Acrobat Layers     Create Tagged PDF Export Layers: Visible Layers							
	Include Bookmarks Hyperlinks Visible Guides and Grids Multimedia: Use Object Settings							

The first time you export an InDesign file to pdf, define a set of rules for exporting files for JPA.

Go to:

File

drag down to Adobe PDF Presets

select Define

You will see a screen that shows default and saved settings that have been defined.

Select: New

Preset Name - (JPA Export)

# General:

Compatibility: Acrobat 5(PDF 1.4) Standard: None

Embedded Page Thumbnails - **disabled** Optimize for Fase Web View - **disabled** Create Tagged PDF - **disabled** Create Acrobat Layers - **disabled** Export Layers - **Visible Layers** (make sure all layers that you want to print are visible prior to Exporting)

Include: **all items disabled** Bookmarks - **disabled** Hyperlinks - **disabled** Interactive Elements - **disabled** Non-Printing Objects - **disabled** Visible Guides and Baseline Grids - **disbled** 

Preset Name:	PA Export								
Standard:	None 🚺	Compatibility:	Acrobat 5 (PDF 1.4)						
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# Compression:

Color Images:

Bicubic Downsampling to: **300ppi** for images above: **450ppi** Compression: **Automatic(JPEG)** Image Quality: **Maximum** 

Grayscale Images:

Bicubic Downsampling to: **300ppi** for images above: **450ppi** Compression: **Automatic(JPEG)** Image Quality: **Maximum** 

Monochrome Images:

Bicubic Downsampling to: **1200ppi** for images above: **1800ppi** Compression: **CCITT Group 4** Compress Text and Line Art - **enabled** Crop Image Data to Frames - **enabled** 

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### Marks and Bleeds:

Marks: All marks enabled-<u>except Color Bars</u> Type: Default Weight: .125 pt Offset: .125 in

#### Bleed and Slug:

Use Document Bleed Settings - disabled

#### Bleed:

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Bottom	.125in	Right	.125in

Include Slug Area - disabled

	Edit PDF Export	Preset							
Preset Name:	PA Export								
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Preset Name:	PA Export							
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General Compression Marks and Bleeds Output Advanced Summary	Advanced Fonts Subset fonts when percent of characters used is less than: 0% All fonts with appropriate embedding bits will be embedded. OPI Omit for OPI: EPS PDF Bitmap Images							
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Summary	Options:	PDF Preset: JP. Compatibility: Standards Cor General Compression Marks and Ble Output Advanced	A Export Acrobat 5 (PDF 1.4) mpliance: None eds							
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### **Output:**

Color Conversion: No Color Conversion

Profile Inclusion Policy: Don't Include Profiles

Everything else should be grayed out

# Advanced:

Fonts: Subset fonts when percent of characters used is less then **0%** OPI:

Omit for OPI:

EPS - disabled PDF - disabled Bitmap Images - disabled

Transparency Flattener - Grayed Out

To change Medium to High Resolution, change the Compatibility mode from Acrobat 5 (pdf 1.4) to Acrobat 4 (pdf 1.3). The preset is now live and can be changed to High Resolution. Then set the Compatibility mode back to Acrobat 5 (pdf 1.4).

# Summary:

This screen gives a brief summary of all the settings

At any time after you have selected all settings through the Advanced tab simply click **OK** and **Done**.

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To export a pdf - go under

File

drag down to Export

Navigate to where you want to save the file

Select Save

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	Include Non-Printing Objects Bookmarks Interactive Elements Visible Guides and Grids Multimedia: Use Objects	ct Settings 🗘			



# Click on **Export**