

HOW TO EXPORT A PDF FROM INDESIGN CS2

Attachment A

The first time you export an InDesign file to pdf, define a set of rules for exporting files for JPA.

Go to:

File

drag down to **Adobe PDF Presets**

select **Define**

You will see a screen that shows default and saved settings that have been defined.

Select: **New**

Name the new preset (**JPA Export**)

General:

Compatibility: **Acrobat 5(PDF 1.4)**

Standard: **None**

Embedded Page Thumbnails - **disabled**

Optimize for Fast Web View - **disabled**

Create Tagged PDF - **disabled**

Create Acrobat Layers - **disabled**

Include: **all items disabled**

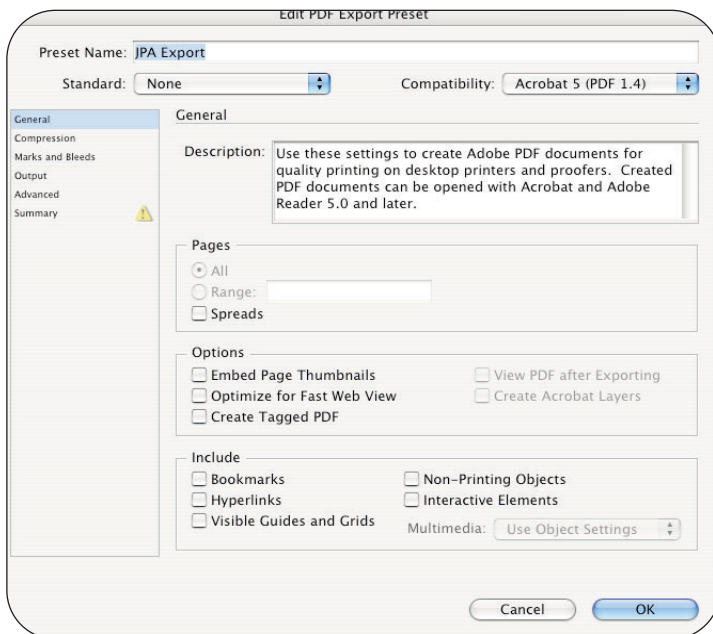
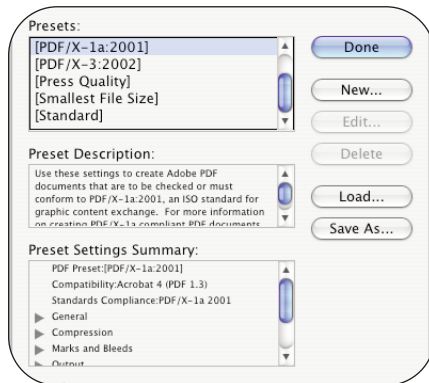
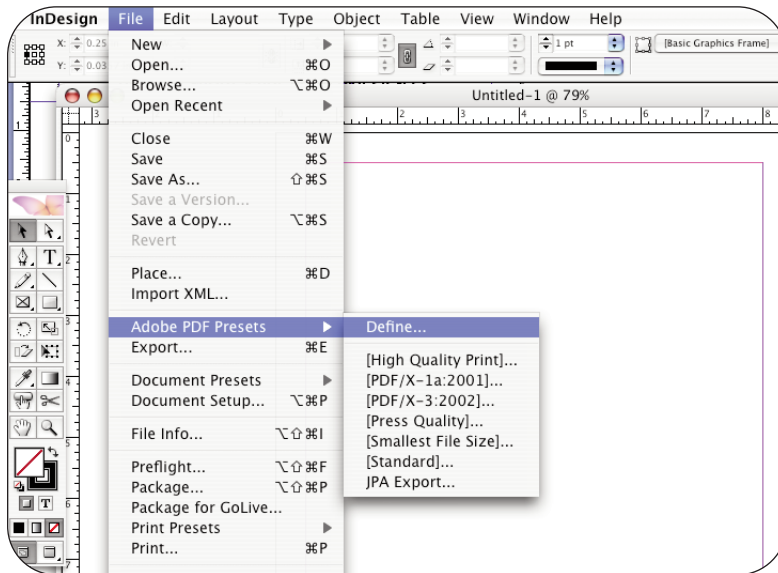
Bookmarks - **disabled**

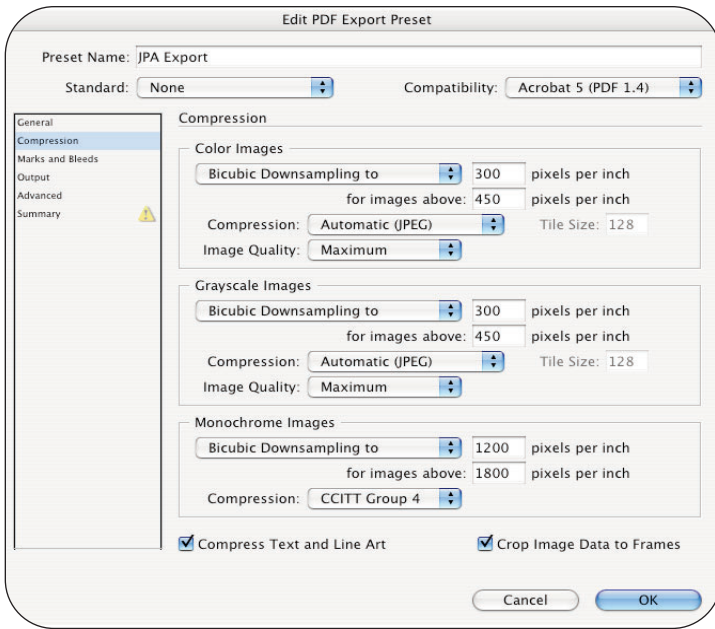
Hyperlinks - **disabled**

Interactive Elements - **disabled**

Non-Printing Objects - **disabled**

Visible Guides and Baseline Grids - **disabled**





Compression:

Color Images:

Bicubic Downsampling to: **300ppi**
for images above: **450ppi**
Compression: **Automatic(JPEG)**
Image Quality: **Maximum**

Grayscale Images:

Bicubic Downsampling to: **300ppi**
for images above: **450ppi**
Compression: **Automatic(JPEG)**
Image Quality: **Maximum**

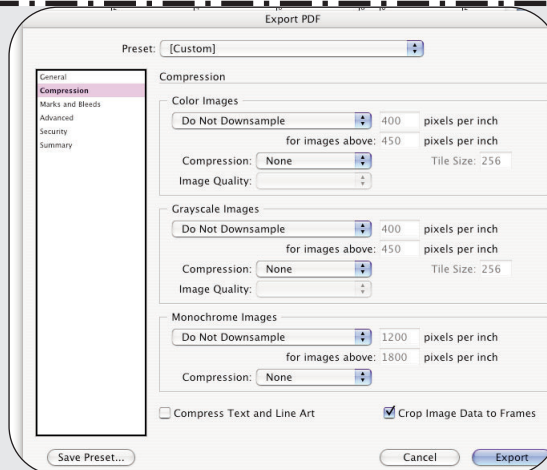
Monochrome Images:

Bicubic Downsampling to: **1200ppi**
for images above: **1800ppi**
Compression: **CCITT Group 4**

Compress Text and Line Art - **enabled**
Crop Image Data to Frames - **enabled**

SPECIAL NOTE FOR COPYDOTS!

Be sure that ALL compression is turned off when exporting copydot files from InDesign. If compression is enabled, the image will print low res with visual degradation of the file. A separate copydot preset should be created: (JPA Export Copydots)



Compression:

Color Images:

Do Not Downsample
Compression: **None**

Grayscale Images:

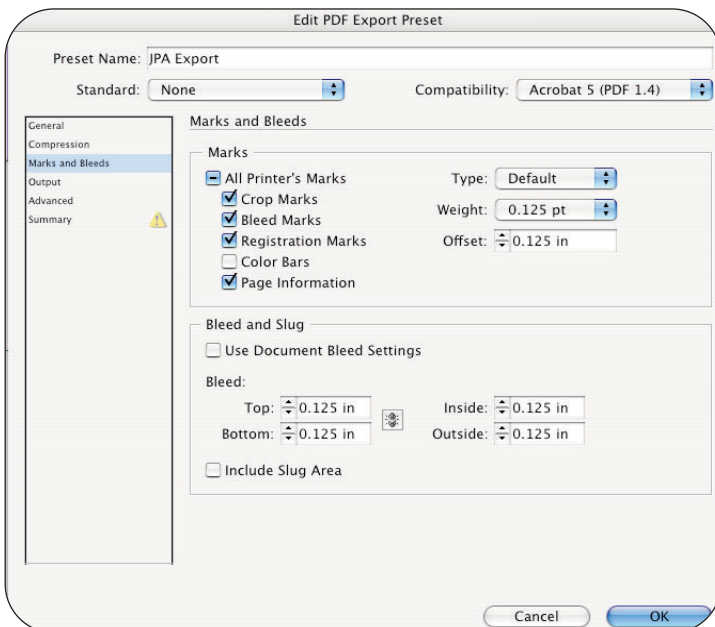
Do Not Downsample
Compression: **None**

Monochrome Images:

Do Not Downsample
Compression: **None**

Compress Text and Line Art - **disabled**
Crop Image Data to Frames - **enabled**

The file generated must contain a "cd" in the name so that JPA runs it through our copydot



Marks and Bleeds:

Marks: **All marks enabled**

Type: **Default**

Weight: **.125pt**

Offset: **.125in**

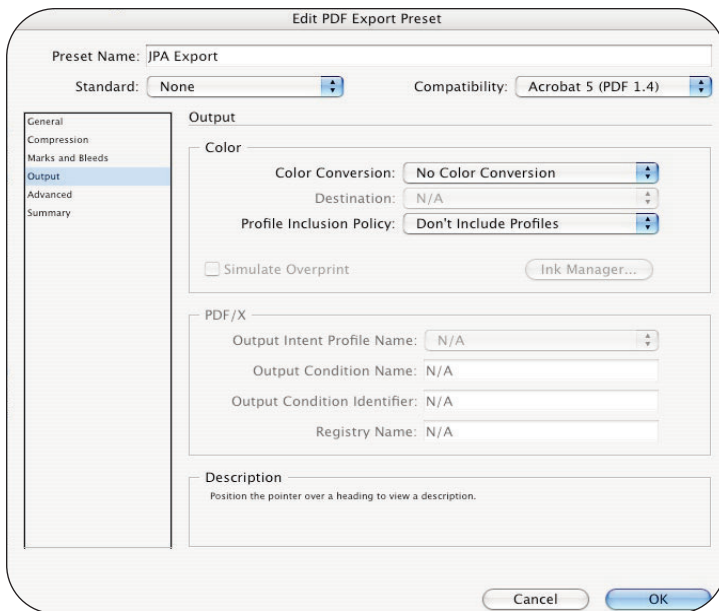
Bleed and Slug:

Use Document Bleed Settings - **disabled**

Bleed:

Top **.125in** Left **.125in**
Bottom **.125in** Right **.125in**

Include Slug Area - **disabled**



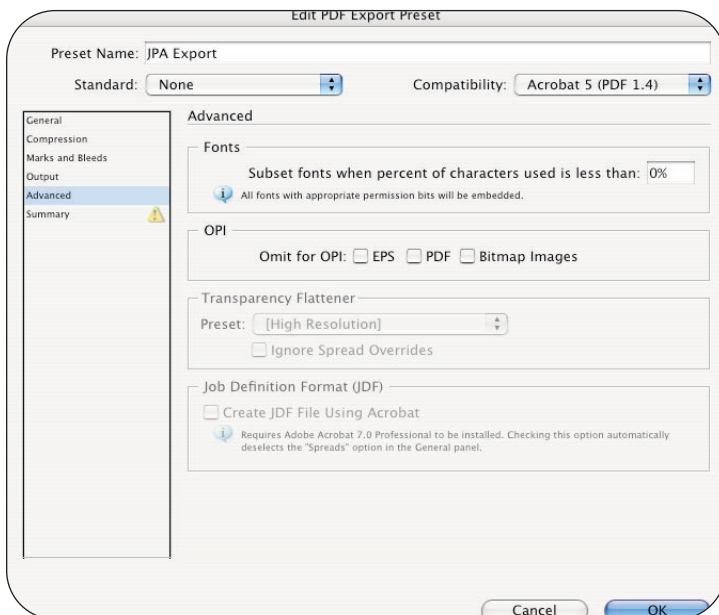
Output:

Color Conversion: **No Color Conversion**

Destination: N/A

Profile Inclusion Policy: **Don't Include Profiles**

PDF/X - Grayed Out



Advanced:

Fonts: Subset fonts when percent of characters used is less than **0%**

OPI:

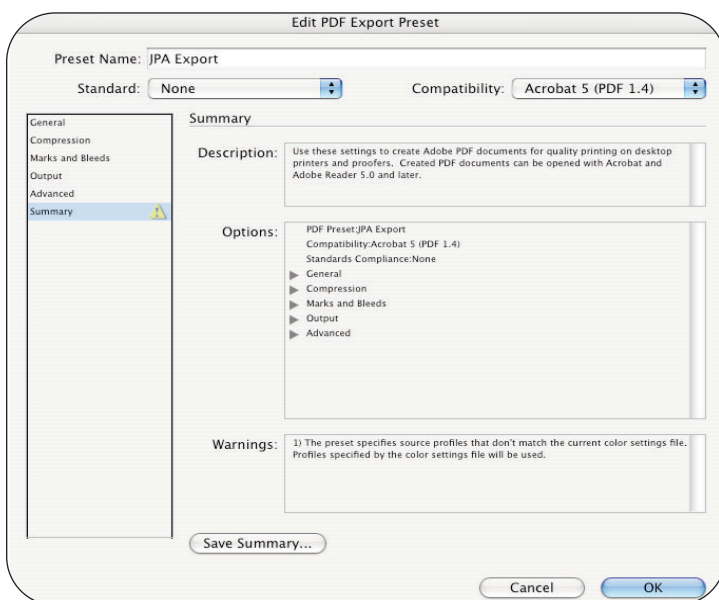
Omit for OPI:

EPS - **disabled**

PDF - **disabled**

Bitmap Images - **disabled**

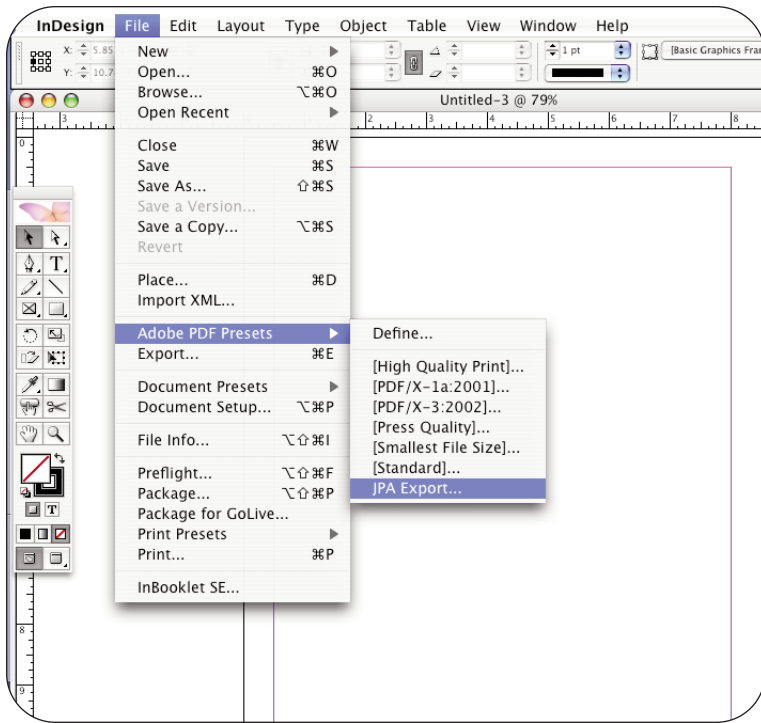
Transparency Flattener - Grayed Out



Summary:

This screen gives a brief summary of all the settings

At any time after you have selected all settings through the Advanced tab simply click **OK** and then **Done**.



To export a pdf - go under

File

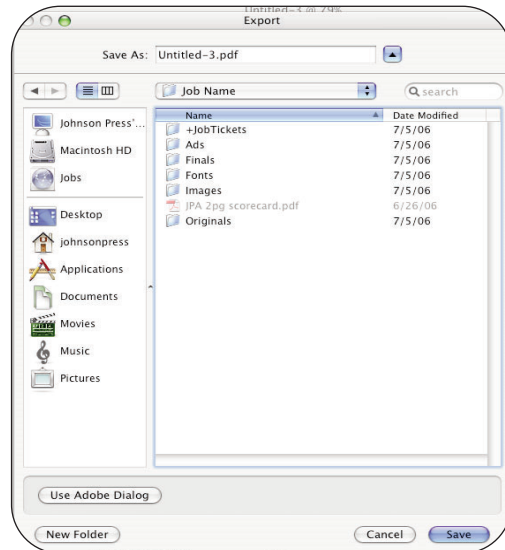
drag down to **Adobe PDF Presets**

select **JPA Export**

Save as: (please follow JPA proper naming convention)

Navigate to where you want to save the file

Select **Save**



Click on **Export**

