How To Export A PDF From InDesign CS

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Attachment A

The first time you export an Indesign file to PDF you will need to define a set of rules for exporting files for JPA.

To do this go under:

File PDF Export Presets Define

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General	Load
Pages: All	
Spreads: Off	Save
Standards Compliance: None	
Generate Thumbnails: On	
Optimize PDF: Off	Ŧ

You will see a screen that shows default and saved settings that have been defined.

Select New

	New PDF Export Preset
N	ame: JPA Export
N General Compression Marks and Bleeds Advanced Summary	ame: JPA Export General Pages All Range: Spreads Options Compatibility: Acrobat 5 (PDF 1.4) Standard: None Embed Page Thumbnails View PDF after Exporting Optimize for Fast Web View Create Acrobat Layers Include Bookmarks Bookmarks Bitteractive Elements Non-Printing Objects Multimedia
	Visible Guides and Baseline Grids

Name the new preset (JPA Export)

General:

Compatibility: **Acrobat 5 (PDF 1.4)** Standard:

Everything else should be disabled or unchecked

	New PDF Export Preset
Na	me: JPA Export
General	Compression
Marks and Bleeds Marks dvanced Summary	Color Images Bicubic Downsampling to for images above: 450 Compression: Automatic (JPEG) Image Quality: Maximum
	Grayscale Images Bicubic Downsampling to for images above: 450 pixels per inch Compression: Automatic (JPEG) Tile Size: 256 Image Quality: Maximum
	Monochrome Images Bicubic Downsampling to for images above: 1800 pixels per inch Compression: CCITT Group 4
	Compress Text and Line Art Crop Image Data to Frames
	Cancel OK

PP-004

Color Images:

Bicubic Downsampling to: **300ppi** for images above: **450ppi** Compression: **Automatic (JPEG)** Image Quality: **Maximum**

Grayscale Images:

Bicubic Downsampling: **300ppi** for images above **450ppi** Compression: **Automatic(JPEG)** Image Quality: **Maximum**

Monochrome Images:

Bicubic Downsampling: **1200ppi** for images above **1800ppi** Compression: **CCITT Group 4**

Compress Text and Line Art and Crop Image Data to Frames are both **Enabled**

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Ni	ame: JPA Export	
General	Summary	
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	Ontimize RDE: Off	
	View PDE after Experting: Off	
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Advanced:

Color:

Color: Leave Unchanged Destination Profile: disabled or grayed out

Include ICC Profiles: disabled or grayed out Simulate Overprint: disabled or grayed out

PDF/X: Grayed out

Fonts:

Fonts: Subset fonts when percent of character used is less than: 0%

OPI: All options should be disabled

Transparency Flattener: disabled or grayed out

Summary:

This screen gives a brief summary of all the settings.

After all settings have been set click OK and OK



To export a PDF - go under:

File

drag down to PDF Export Presets select JPA Export

Save As: (please follow JPA proper naming convention)

Export				
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Jobs	143NO05_06REV.ps	10/18/2005		
HotFolderRoot	143NO05_11-12REV.ps	10/18/2005		
	143NO05_11-20.ps	10/13/2005		
Desktop	143NO05_19REV.ps	10/18/2005		
JPA ^	143NO05_21-40.ps	10/13/2005		
Applications	143NO05_31-40.ps	10/13/2005		
Documents	143NO05_34.ps	10/13/2005		
Documents	143NO05_34REV.ps	10/19/2005		
Movies	143NO05_38.ps	10/13/2005		
Music	143NO05_BC.ps	10/11/2005		
Pictures	143NO05_FC.ps	10/11/2005		
Font Book	143NO05_IBC.ps	10/11/2005		
New Folder		Cancel Save		

Export PDF + Preset: JPA Export General General Compression Marks and Bleeds Pages Advanced 💽 All Security ORange: 1 Summary Spreads Options + Compatibility: Acrobat 6 (PDF 1.5) ÷ Standard: None Embed Page Thumbnails View PDF after Exporting Optimize for Fast Web View Create Acrobat Layers Include Bookmarks eBook Tags Hyperlinks Interactive Elements Non-Printing Objects Multimedia: Use Object Settings 🔹 Uisible Guides and Baseline Grids Save Preset... Cancel Export

Navigate to where you want to save the file and select **Save**

Type in the page range and press the **Export** button.

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