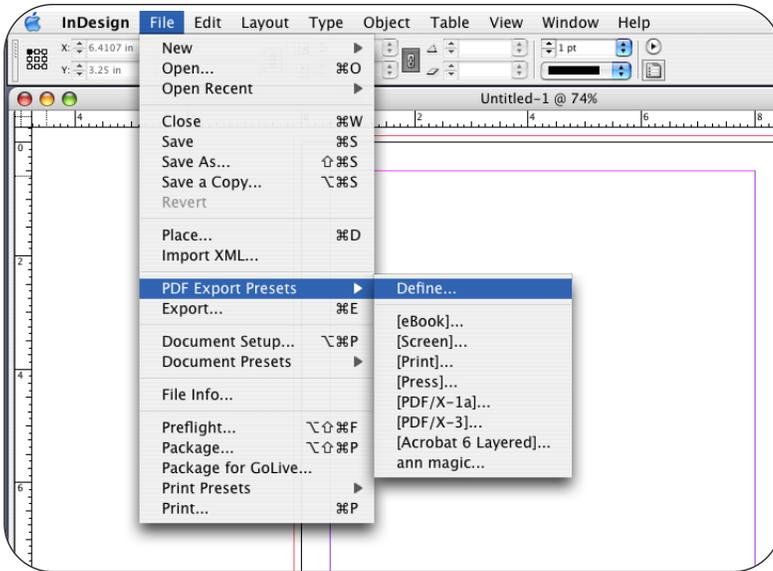


How To Export A PDF From InDesign CS

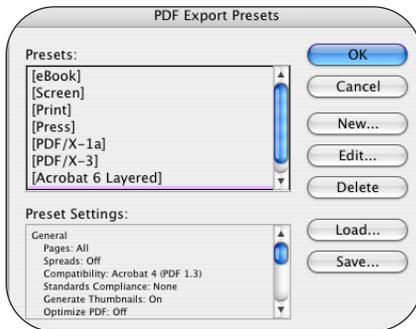
Attachment A



The first time you export an InDesign file to PDF you will need to define a set of rules for exporting files for JPA.

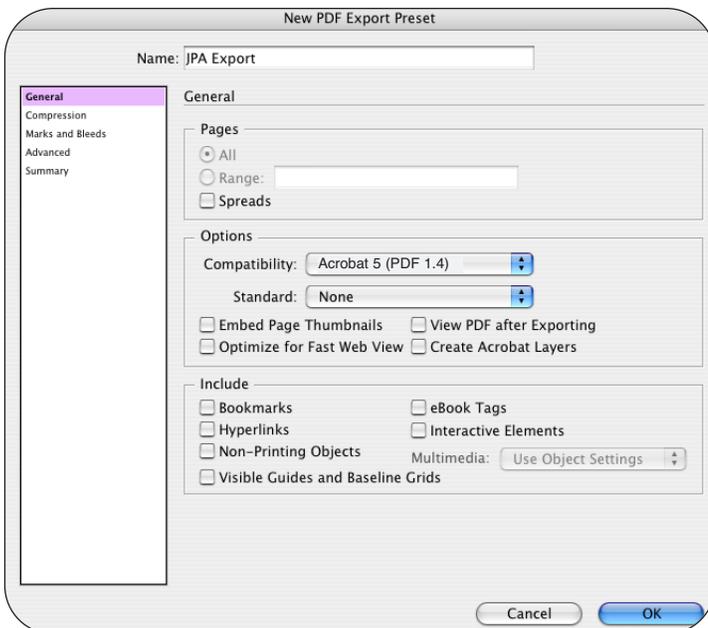
To do this go under:

- File
- PDF Export Presets
- Define



You will see a screen that shows default and saved settings that have been defined.

Select **New**



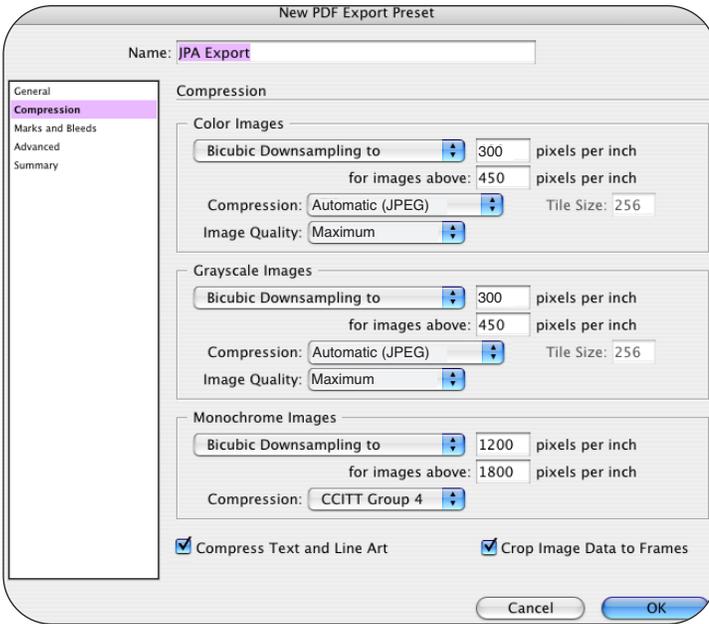
Name the new preset (JPA Export)

General:

Compatibility: **Acrobat 5 (PDF 1.4)**

Standard:

Everything else should be disabled or unchecked



Color Images:

Bicubic Downsampling to: **300ppi**
 for images above: **450ppi**
 Compression: **Automatic (JPEG)**
 Image Quality: **Maximum**

Grayscale Images:

Bicubic Downsampling: **300ppi**
 for images above **450ppi**
 Compression: **Automatic (JPEG)**
 Image Quality: **Maximum**

Monochrome Images:

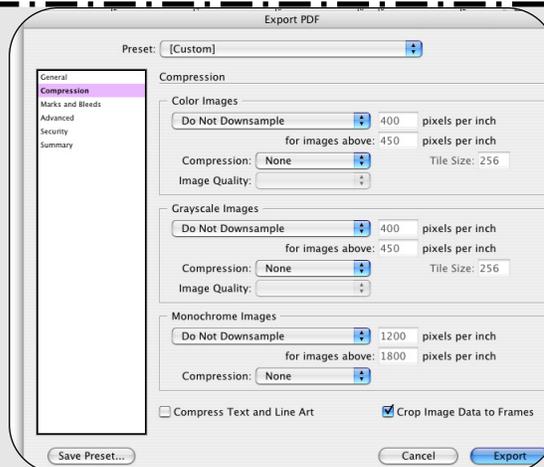
Bicubic Downsampling: **1200ppi**
 for images above **1800ppi**
 Compression: **CCITT Group 4**

Compress Text and Line Art and Crop Image Data to Frames are both **Enabled**

SPECIAL NOTE FOR COPYDOTS!

Be sure that **ALL compression is turned off** when exporting copydot files from InDesign. If **compression is enabled**, the image will print low res with visual degradation of the file. A separate copydot preset should be **created:**

(JPA Export Copydots)



The file generated must contain a **"cd"** in the name so that JPA runs it through our copydot workflow

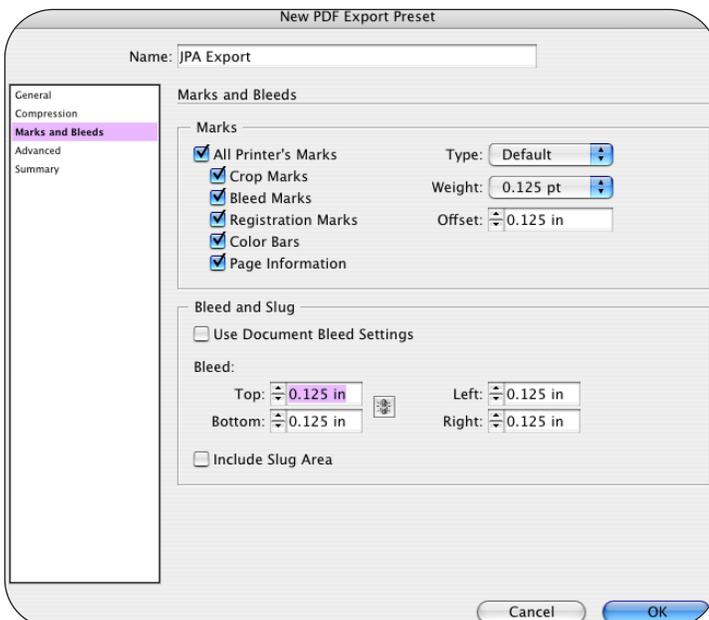
Compression:

Color Images:
 Do Not Downsample
 Compression: None

Grayscale Images:
 Do Not Downsample
 Compression: None

Monochrome Images:
 Do Not Downsample
 Compression: None

Compress Text and Line Art - enabled
 Crop Image Data to Frames - enabled



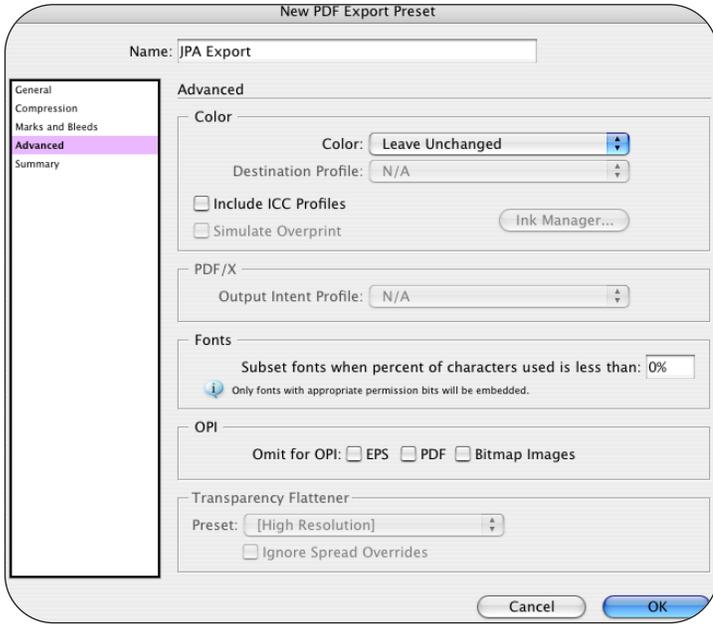
Marks and bleeds:

Marks: All marks enabled
 Type: Default
 Weight: .125pt
 Offset: .125in

Bleed and Slug:
 Use Document Bleed Settings - disabled

Bleed:
 Top .125in Left .125in
 Bottom .125in Right .125in

Include Slug Area: disabled



Advanced:

Color:

Color: Leave Unchanged
 Destination Profile: disabled or grayed out

Include ICC Profiles: disabled or grayed out
 Simulate Overprint: disabled or grayed out

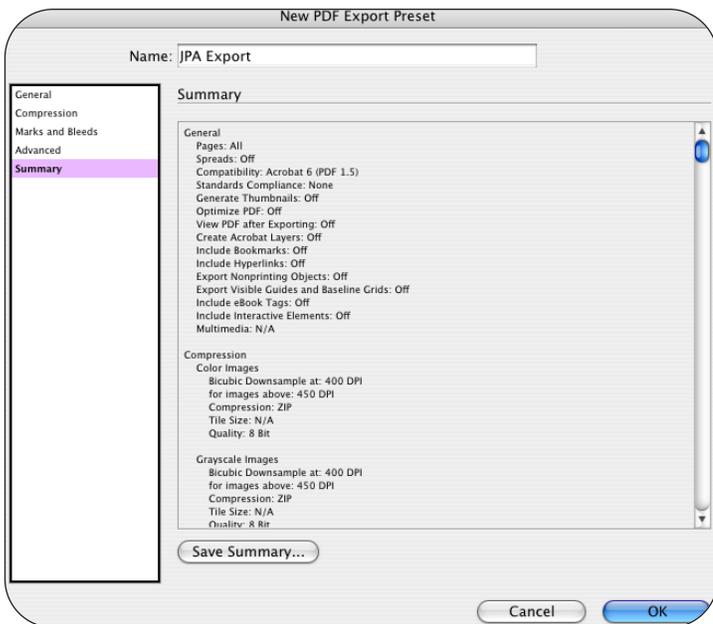
PDF/X: Grayed out

Fonts:

Fonts: Subset fonts when percent of character used is less than: 0%

OPI: All options should be disabled

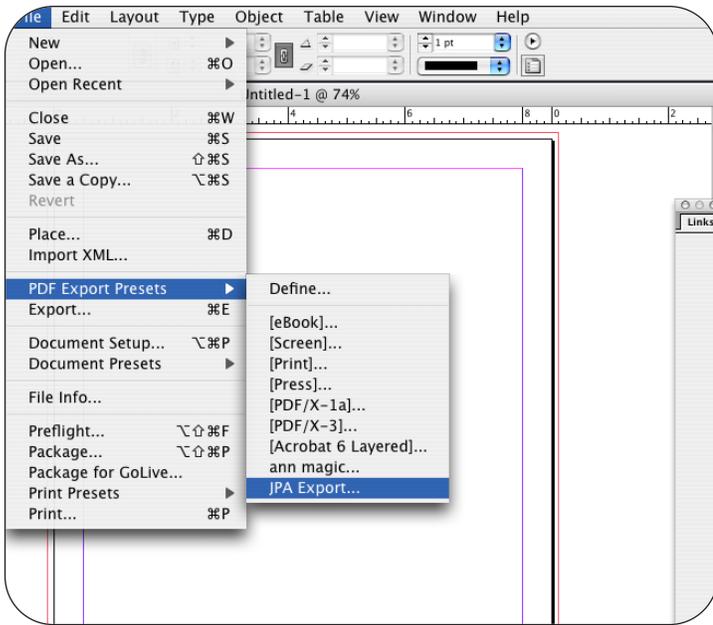
Transparency Flattener: disabled or grayed out



Summary:

This screen gives a brief summary of all the settings.

After all settings have been set click **OK** and **OK**

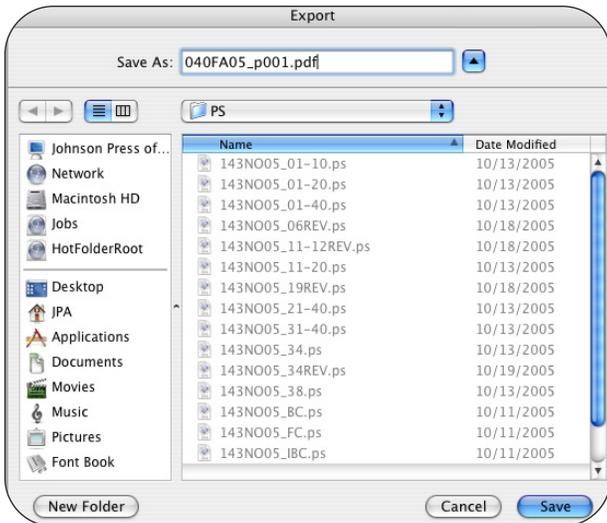


To export a PDF - go under:

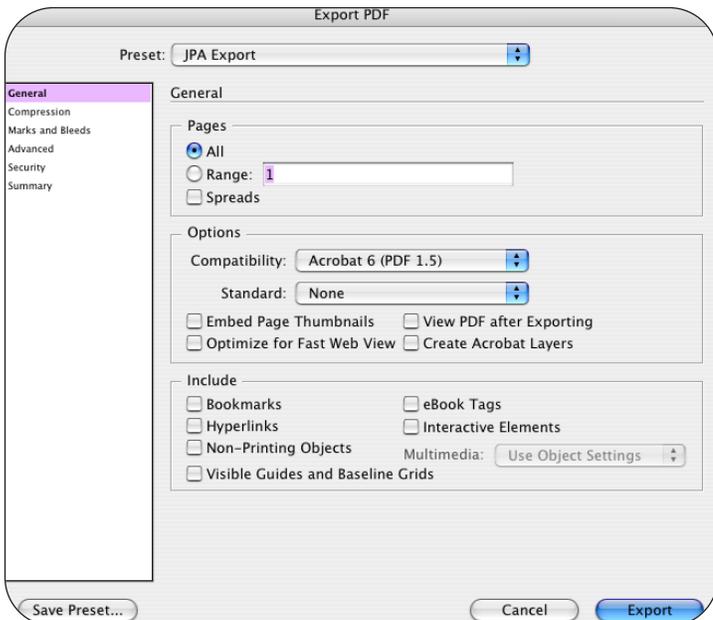
File

drag down to **PDF Export Presets**
select **JPA Export**

Save As: (please follow JPA proper naming convention)



Navigate to where you want to save the file and select **Save**



Type in the page range and press the **Export** button.